

**Minutes of the
Abbott Library Trustees' Meeting
Abbott Library, Sunapee, NH
October 28, 2015**

Trustees: Terri White, Chair, Xan Gallup, Vice Chair, Jane Frawley, Secretary, Denise Bressette, Treasurer, Carol Brudnicki, Tom Mickle

Absent: Jim Currier

Director: Mary Danko

Others: John Augustine, Jan Bettencourt, Don Bettencourt, Don Brandolini

I. Chair's Welcome

Terri called the meeting to order at 5:30 pm, welcoming all to the special meeting of the Trustees, thanking members of the BAC for joining us. Terri reported that she recently presented at an NHLTA workshop for all Chairs of the Trustees. Many from other libraries indicated that they would attend the NHLTA presentation to the Abbott Library for Library of the Year, on November 21, 2015.

II. Review and Approve the 2016 Budget

Mary shared the updated 2016 proposed budget, including the personnel figures. Discussion followed regarding the employee benefits which are determined by the town, and are contracted, and are not negotiable if we go to a default budget. Discussion then continued regarding the outside maintenance figure, which had been lowered by \$1,540 at the last meeting. Tom made a motion, seconded by Carol, that an additional \$500 be added back into the budget for window washing. That figure represents approximately half of the quote from the company who cleaned the windows originally. The motion passed with Xan opposed. Xan made a motion, seconded by Carol, to accept the total proposed budget of \$361, 889. The motion passed unanimously. Mary will submit the proposed budget to the town. The Library will present from 8:45 to 9:00 on Friday, November 13, 2015 to the BAC and the Select Board.

III. Other Business

A. Cy Pres

Terri reported that she took the comments on the latest version of the Cy Pres from the last Trustees meeting and shared them with the library attorney and Peter Urbach, Esq., former Trustee. She will bring their response to the next regular Trustees meeting.

IV. Public Comment

John Augustine asked about any funds from the budget which were left over at the end of the year. Mary and Denise replied that the funds are added to the Operating Budget to be available in the following year. It was suggested that the Trustees consider this when looking at an overall strategic plan for the budget. John also asked about the fines and charges and/or conscience jar monies which are collected. Mary explained that they are held in an account, the Trust and Fines Fund. Use of these funds is controlled by NH statutes, limited to the purchase of library materials, books and technology.

V. Adjournment

Xan made a motion to adjourn, seconded by Terri, passed unanimously. The meeting was adjourned at 6:30.

Respectfully submitted,

Jane Frawley, Secretary